

# VACANCY

## **Process and Project Engineer**

Established for over 50 years HV Wooding Limited is a highly successful manufacturing business providing a sub-contract component and assembly service to Industry. Our core competencies are Presswork, Busbar manufacture, CNC Wire Erosion and CNC Machining. Working with industry leaders in the electrification of motor vehicles and battery storage.

Owing to continued growth and expansion we currently have a position for a **Process and Project Engineer**. You will be able to project manage new parts coming into the company as directed by the Technical Manager, often being customer facing to resolve technical details as needed. Giving full operational support to the shop floor as requested.

Offering support to the technical team and to the operations on the shop floor this will be an active role working with all areas of the business to help deliver new products to customer right and on time.

This role requires someone who enjoys working with people together with strong influencing skills. You will need to be self-motivated with a friendly and flexible approach. Previous experience of working in an Engineering environment with the ability to read engineering drawings and the use of measuring equipment would be an advantage.

In return we offer you the opportunity to develop a good career within our company with competitive rates of pay, death in service benefit after 12 months, company contributory pension scheme and free parking. We are a highly focused family run business with a friendly, supportive, and approachable management team. Where appropriate a relocation package will be considered.

Please see a full job description below.

If you would like to apply please send your CV to [jgrimes@hvwooding.co.uk](mailto:jgrimes@hvwooding.co.uk).

## ➔ **Process and Project Engineer**

### **Company Expectations**

The Technical Department is focused on the successful and timely introduction of new products and processes into production.

The Department is consistently striving to identify and use best practice and lean manufacturing methodologies.

The department is responsible for reviewing the marketplace and keeping up to date with the introduction of new technologies and equipment that could be used within our own manufacturing environment. Excellent planning and communications are required with both internal and external customers to ensure that new parts customer orders can be met on time and in full whilst considering raw materials, tooling implications, product lead time and training needs. Working closely with the Sales Department, the Technical Team will be available to advise on any new business needing technical support.

### **Job Purpose**

The Process and Project engineer is expected project manage new parts coming into the company as directed by the Technical Manager, often being customer facing to resolve technical details as needed. Giving full operational support to the shop floor as requested.

### **Job Competencies, Key Skills and Experience**

- A good technical level
- An effective communicator
- Able to read engineering drawings
- A high level of understanding regarding manufacturing processes
- Effective IT skills
- Continuous improvement philosophy
- An analytical, methodical problem-solving approach

Excellent organisation skills

The ability to work as part of a team and on own initiative when problems / issues arise

Must have the ability to work under pressure and meet deadlines

Must be mathematical

Must have excellent attention to detail

Must have the ability to develop constructive, supportive relationships with other departments

- Continuous improvement philosophy
- An analytical, methodical problem-solving approach
  - Excellent organisation skills
  - The ability to work as part of a team and on own initiative when problems / issues arise
  - Must have the ability to work under pressure and meet deadlines
  - Must be mathematical
  - Must have excellent attention to detail
  - Must have the ability to develop constructive, supportive relationships with other departments

### **Key Accountabilities**

- To assist in working with both internal and external customers to achieve the required result
- To have a full understanding of the project management process through to completion
- To communicate all information necessary to the Technical Manager
- To provide full operational support in all areas of operations as necessary and to communicate with other depts to achieve results for the company
- To look at process improvements company wide
- Taking appropriate action to ensure outcomes, objectives and targets are met
- Contributing to the achievement of all operations department objectives
- Ensure there is open communication among all interested parties
- Make decisions to achieve the required results within agreed timescales
- Make recommendations concerning improvements to processes and procedures
- To ensure that all work processed by the department is done so in line with laid down procedures and is to the quality required by the customer
- To carry out other duties that fall within the general scope of the post which may be required from time to time
- To provide 5's and lean manufacturing support to all of operations.
- Work on the development of new line processes and create written working instructions for the hand over to production
  - To use 3D CAD to design and produce drawings for new work and fixtures
  - Research of new process and equipment